



800.281.7232
www.nmsbdc.org

Employer Wage Information Resources

Workers' Compensation

<http://workerscomp.state.nm.us/partners/employers.php>

This will bring up the “*General Information and Seminar Schedule*” and on page 2 is a link to Booklet A5, titled ‘*Workers' Compensation Personnel Assessment Fee*’ and would be good to print this out for reference.

Reporting form WC-1, New Mexico Workers Compensation Fee, is available online on the Taxation and Revenue Department web site: www.state.nm.us/tax. When on the home page under *Resources* click on *Forms*, then click on the *Workers Compensation Fee* link and then click on the appropriate link.

Social Security Administration

www.socialsecurity.gov

On the home page look on the right side column and find the area titled **Information For;** and click on “*Employers*” then click on ‘*Employers W-2 Reporting Instructions and Information*’.

On the left side bar of this page, click on the following 2 areas: ‘*Frequently Asked Questions and Answers* and *Social Security Number Verification*’. The first one has a list of 88 topics that can be clicked on for additional information. You can also click on any of the other items that might be applicable to your business.

IRS Employer Information

www.irs.gov

On the top bar, click on “*Businesses*”, then on the left side bar click on ‘*Employment Taxes.*’ On that page click on “*Businesses with Employees*” for information on the aspects of employer reporting; return to the ‘*Employment Taxes*’ page and scroll down the page to the ‘*Employment Tax Forms*’ link and click on that for the following forms:

I-9 Form W-3 Form 940 Form 941 Form 944

Next, click on ‘*Employment Tax Publications*’ and then click on the applicable publications.

On the left side bar click on ‘*Small Business/Self Employed*’ and also on ‘*Industries/Professions,*’ each of these titles have links for the various topics covered.

U.S. Citizenship and Immigration Services

www.uscis.gov/graphics/formsfee/forms/i-9.htm or PDF.

This will enable you to get the instructions and form in print form.

New Mexico Department of Workforce Solutions

www.dws.state.nm.us

On the home page under “**Business Services**” click on ‘*Forms*’ then click on the appropriate links for the forms you need.

Return to the home page and click on ‘*Posters*’ for information on the mandatory postings for both State and Federal compliance.

Return to the home page and on the left side bar click on the ‘*Unemployment Insurance Tax*’ link then click on the applicable links.

We recommend that you print a copy of “*Employer Responsibilities Book*” for ready reference which is found at the bottom of the ‘*Forms and Instructions*’ page.