

Start Up Check List			
Description	Quantity	Unit \$	Cost
Store Equipment and Fixtures			
Shelves			
Display cases			
Racks			
Counters			
Lighting			
Cash Register			
Bar Code Scanner			
Universal Power Supply/Surge Protector			
/Equipment Installation			
Starting Inventory			
Signage			
Safe			
Leasehold Improvements			
Security System			
Security Monitoring			
Equipment (office)			
Desks			
Chairs			
Lights			
File Cabinets/Book Cases			
Computer(s)			
Software			
Printer(s)			
Copier			
Fax Machine			
Scanner			
Universal Power Supply/Surge Protector			
Telephone(s)			
Leasehold improvements			
Field/Service Equipment			
Cell Phone(s)			
Clip Boards			
Tools			
Supply Inventory			
Miscellaneous			

Description	Quantity	Unit \$	Cost
Office Supplies			
Paper and Envelopes			
Computer Backup and Storage Media			
Invoices/Billing Forms			
Pens and Pencils			
Paper Clips and Staples			
Telephone Log/Phone Message Book			
Calendars			
Business Cards			
Printer Cartridges			
File Folders and Tabs			
Note Pads and Sticky Notes			
Clock(s)			
Calculator(s)			
Miscellaneous			
Miscellaneous			
Internet Service Provider Fees			
Domain Name Registration			
Web Page Design			
Web Hosting Charges			
E-Store Setup			
Logo			
Utility Deposits/Hook Up Fees			
Business License			
Legal Fees			
Consultants Fees			
Insurance Premiums			
Professional Licenses			
Special Licensing/Registration			
Legal Structure Registration Fees			
Merchant Bank Account/MC or Visa			
Training			
Vehicle Registration and Insurance			
Signage			
Advertising			
Trade Name/Trademark Registration			
Operating Capital			
Owners Draw During Startup			
Cleaning and Maintenance			
Rent/Lease Deposits/Monthly Payment			
Salary/wages			
Payroll taxes			